



Insufficient Check Policy

Date Originated: 06/17/08
Date of Modifications: 08/21/18
Policy Number: 311

1. PURPOSE:

To establish a policy and procedure for processing of checks which are written to pay for services but are returned from the financial institution due to having insufficient funds.

2. ORGANIZATIONS AFFECTED:

This policy applies to all Iowa County departments, commissions, boards, and employees.

3. POLICY:

This policy shall create a fee schedule for processing and pursuing returned or/or worthless checks which are rendered for services provided.

4. REFERENCES:

Resolution 10-0608 Insufficient check policy, Wisconsin State Statutes §59.07

5. PROCEDURES:

Pursuant to Wisconsin State Statutes, section §59.07; Iowa County imposes a fee of \$25 on all persons, firms, corporations, or other organizations which submit worthless checks or other order for payment of money in payment for any fee, tax, or other charge legally imposed by any office, official, employee, or officer acting on behalf of Iowa County. The fee or charge is determined to be the appropriate cost of a processing a worthless check by Iowa County; and shall be collected in addition to the original amounts by the County.

The aforementioned charge may be imposed by an office, official, employee, or other officer acting on behalf of Iowa County on a person, firm, corporation, or other organization who submits a check or other order for payment of money which is deemed to be worthless or of no value; regardless of the intent of the person, firm, corporation, or other organization that submitted said worthless check or order for payment.

The charging of the above fee does not preclude the person, firm, corporation, or other organization, issuing the worthless check; from being subject to forfeiture of proceedings pursuant to Iowa County ordinances or criminal proceedings pursuant to the statutes of the State of Wisconsin or provided by law.